



# Infrastructure Central

## APPLICATION FOR PURCHASE COST REIMBURSEMENT

### Personal Details

Full Name: \_\_\_\_\_ Payroll ID: \_\_\_\_\_

Position: \_\_\_\_\_ Location: \_\_\_\_\_  
Work Commencement Date: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_

### Documentation that must accompany this application (more documents may be required after first review):

- Settlement Statement
- Bank Statements
- Other – please state \_\_\_\_\_

### DECLARATION

I have purchased this property as my primary place of residence, and I am applying to be reimbursed (subject to approved receipts) up to a one time maximum of \$15,000 to assist with legal, statutory and conveyancing costs.

I agree and understand that, should I leave the company or the property ceases to be my primary place of residence, within two years of receiving the settlement costs, I am required to pay back the settlements costs in total to Pilbara Iron.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by HI rep: \_\_\_\_\_ Date: \_\_\_\_\_

Letter Sent to Employee:  Yes  No Date: \_\_\_\_\_

Confirm documentation meets policy requirements:  Yes  No Date: \_\_\_\_\_